

15 November 2013

The European Banking Federation (EBF, [ww.ebf-fbe.eu](http://www.ebf-fbe.eu)) is the united voice of banks established in Europe and represents national banking associations of all EU & EFTA countries.

The EBF is seeking to recruit [a trainee for its Legal, Retail, Economic & Social Policy Department.](#)

DETAILED RESPONSIBILITIES

The successful candidate will support EBF on economic and statistical issues for the Chief Economists' Steering Group / Statistics Working Group and the SME Working Group. A non-exhaustive list of responsibilities includes:

- data analysis (sorting, extracting meaning from data, interpretation of results);
- on-line and off-line data search;
- writing succinctly and informatively;
- networking, both internally & externally.

REQUIREMENTS

The successful candidate will have:

- an academic background/education in economic analysis, statistic analysis and/or European affairs (preferably banking);
- excellent writing skills;
- good communication and team working skills;
- strong organisational skills and ability to work under pressure;
- highly motivated & committed to personal, professional and organisational development, willing to succeed;
- pro-active;
- eye for detail; analytical thinking skills;
- respect for deadlines & accuracy;
- excellent command of English (oral and written); other languages an asset, especially French and German;
- advanced computer skills, in particular Excel, Word, PowerPoint.

STARTING DATE: January 2014

DURATION of the internship/convention of professional immersion: 6 months to one year

OFFER

- Interesting work in a European setting;
- Practical on-the-job training in banking sector statistics analysis and interpretation, understanding the policy and technical issues related to bank lending to Small and Medium-sized Enterprises, analysis of EU economic, monetary and fiscal policies;
- Working with the EU institutions;
- Insight into the European trade organisation's daily work, financial sector regulation, etc.;
- International and multi-cultural environment;
- Pleasant work environment.

APPLICATIONS

Please send your application (including one letter explaining why you are interested + curriculum vitae) to Ms. Pina Elégant, Internal Affairs & Human Resources Executive Director by **29 November 2013** at the latest email: ebf-hr@ebf-fbe.eu or mail: European Banking Federation, Avenue des Arts 56, B-1000 Brussels, Belgium.